

Ohkay Hotel Casino
2024 Indigenous Arts and Crafts Fair



ARTIST RULES

Conference Center - Ohkay Owingeh, New Mexico

November 2-3, 2024

- I. **Artist personal Information:** Please complete all information in this section. Also, include a copy of your CIB. No applications will be accepted without your CIB.
- II. **Classification:** Please select a classification for all types of artwork you will be entering for the show.
- III. **Booth Preference:** The booths measure 8 feet; we will provide tables and chairs for all booths. Booths will be located along the walls inside the conference center & in the west pre-function area. The 8ft booths will be in the center aisles inside the conference center & in the north pre-function area. **Only two (2) adult artists allowed per booth.**
- IV. **Booth Fees:** Booth fees are **Per Booth** not per artist, therefore the cost may be split between two artists if it is a shared booth. Full payment must be enclosed with your signed application signifying that you have read these rules. We accept, money orders and credit card payments. Do not send cash or personal checks. Cash and most credit cards will be accepted if you pay at our office. Please make all payment payable to: **Ohkay Hotel Casino. Only two (2) adult artists allowed per booth.**
- V. **Application Deadline:** Completed applications and payment must be received in our office by 3:00 p.m. Monday, October 28, 2024.
- VI. **Selection of Qualified Applicants:** Booths will be assigned after applications are reviewed by Ohkay Hotel Casino Banquet's Staff members. If your application is rejected, you will be notified and your refund will be sent within 90 working days after the show. Applicants will be notified of acceptance or rejection via e-mail or phone prior to October 29, 2024.
- VII. **Cancellations:** If you have been accepted for the show and cannot attend, you will receive a refund within 90 days after the show, provided you notify us in writing by October 28, 2024.
- VIII. **Rules of Selling:** All items must be hand crafted by the artist who is listed on the application and must be signed, stamped, tagged, or labeled. No artwork created more than two years ago may be shown or offered for sale. Ohkay Hotel Casino has firm standards designed to protect the integrity and prestige of the show for all artists and to insure the general public of quality Native American hand-crafted items. All artists are considered professional, and therefore, are encouraged to have business cards to provide to all buyers.
- IX. **Transactions:** All sales and transactions between the artist and buyer are to be honored, a detailed receipt must accompany all transactions. Please honor any transactions that you make. Furthermore, all artists are required to guarantee their workmanship. If the show coordinator receives any complaints about vendors who do not honor their transaction, the vendor will not be accepted into future shows. It is not the responsibility of the Ohkay Hotel Casino to become involved in transactions between buyers and sellers; however, we will do so if the need arises.

X. **Not Allowed In The 2024 Indigenous Arts and Crafts Fair:**

- No German silver, nickel silver or liquid silver. (handmade liquid silver is acceptable)
- No plastic imitation stones.
- No stoneware, wheel-thrown, ceramic pottery, or commercial clay pottery.
- No publication or printed materials. This includes books, produced postcards or poster prints.
- No commercial, machine-made or stamped products may be sold.

2. **Other items allowed in The 2024 Indigenous Arts and Crafts Fair:**

- Piñon Nuts
- Hopi Piki Bread
- Pueblo Oven Bread
- Pies & Cookies
- Parched Corn

Other food items can NOT be sold in the Arts & Crafts indoor booths. **Food Handler cards & proof of insurance are required and must be displayed.**

Since The Ohkay Hotel Casino wants to protect the reputation and integrity of our show and of the artists who participate in it, **we will enforce the rules.** Misrepresentations of any artwork will result in expulsion from the show and prohibit the exhibitor's re-admission for three years.

Please Note: The Ohkay Hotel Casino is not responsible for any injuries, accidents, lost or stolen items, water damage or any hardships due to weather conditions.

Thank You for your support of Ohkay Hotel Casino 2024 Indigenous Arts and Crafts Fair.

Application & Fee Deadline - Monday, October 28th, 2024 by

3:00PM Return applications to:

ATTN: Renee Medina, Indigenous Arts and Crafts Fair, PO Box 1270, Ohkay Owingeh, NM 87566

For Information Call 505-747-5523 or email

r.medina@ohkaycasino.net

Or Awenita Aquino 505-747-5554

a.aquino@ohkaycasino.net

2024 Indigenous Arts and Crafts Fair Artist Application
 Ohkay Hotel Casino - Ohkay Owingeh, New Mexico



November 2-3, 2024

I. Artist Personal Information

* Kindly ensure that your application is filled out legibly and clearly.

BOOTH # _____

Last Name

First Name

Mailing Address

City

State

Zip

Tribe/Nation

Tribal Enrollment Or Cib#

E-mail

Home #

Mobile #

II. Classification

Please check each classification that applies to your craft

I. Jewelry

II. Pottery

III. Paintings/Drawings/Graphic/Photography

IV. Pueblo Wooden Carvings/Sculpture

V. Weaving, Baskets, Textiles

VI. Diverse Arts

VII. Youth Division

VIII. Non Classified Items

TRADEMARK OR COPYRIGHT MANDATORY ON ALL ITEMS (PIECES)

Signature

Trademark

III. Donations

Are you a willing to donate art or other item for auction?

No

Yes; item to donate _____

Auctions will benefit current and/or future shows, by providing funds for dancers, advertising or other public relations expenses.

IV. Booth Information

Booth Size: Indoor tables only 8ft - \$275 One Day \$137.50 or Two booths \$412.50 Outdoor Food Vendor \$275

Willing To Share: Yes No If Yes, Artists Name: _____

Booth fees are **Per Booth** not per artist, therefore the cost may be split between two artists if it is a shared booth.

Youth Artists In Booth (Maximum of 2) _____

VI. Booth Fees Payment Information

Application Deadline: October 28, 2024 at 3pm

Booth Fee: Indoor 8ft \$275 Outdoor Food Vendor \$275 One Day Booth \$137.50

Payment Type: Cash Credit Card Money Order/Cashier's Check

Money order #: _____

Personal Checks will **NOT** be accepted. Credit Card in person and phone payments accepted. Cash payments acceptable in person at casino only.

VII. Application Signature

PLEASE READ & SIGN BELOW

I have read the attached rules for the Ohkay Hotel Casino 2024 Indigenous Arts and Crafts Fair and agree to exhibit and sell only my own authentic handmade arts and crafts. I agree to uphold the standards established by Ohkay Hotel Casino 2024 Indigenous Arts and Crafts Fair for the proper description of my work. I understand failure to abide by the rules is grounds for expulsion from Ohkay Hotel Casino 2024 Indigenous Arts and Crafts Fair. I understand that if I am expelled from the Ohkay Hotel Casino 2024 Indigenous Arts and Crafts Fair, I forfeit all fees paid.

Disclaimer: Ohkay Hotel Casino 2024 Indigenous Arts and Crafts Fair reserves all rights to rescind or amend rules & regulations to protect the integrity of Ohkay Hotel Casino 2024 Indigenous Arts and Crafts Fair.

ARTIST SIGNATURE: _____ DATE: _____

VIII. Checklist

Please complete application check list for applicant:

- Complete & sign application Money Order
- Copy of CIB or proof of tribal enrollment
- Cash or Credit Card for payment in person at casino only.