

4th of July Food Vendor Agreement

This Agreement is made on _____, by and between:

- Event Organizer: Ohkay Hotel Casino, located at 340 HWY 68, Ohkay Owingeh, NM 87566, referred to as "Organizer,"

- AND

- Vendor: _____, located at _____, referred to as "Vendor."

1. Event Details

- Event Name: 4th of July Celebration
- Event Date: July 4, 2026
- Time: Begins at Sundown
- Location: 340 HWY 68 Ohkay Owingeh NM 87566
- Setup Time: 10:00 AM
- Tear Down Time: After fireworks show

2. Vendor Space & Services

- The Organizer will provide Vendor with a space of approximately 2 Parking Spots for food sales.
- Vendor must provide their own booth/tent, equipment, and necessary supplies
- Vendor must be fully set up by 2:00pm
- Electricity will not be provided.
- Water Access will not be available.
- NO STAKES IN CONCRETE
 - o Driving stakes, anchors, or other objects into concrete surfaces is strictly prohibited. Violators will be responsible for all damages and may be subject to fines.

3. Fees & Payment

- Vendor agrees to pay a fee of \$200.
- Vendor space reservations are confirmed only upon receipt of full payment. Payment plans, partial payments, or deposits will not secure a vendor space.
- Vendor spaces will be assigned on a first-come, first-served basis according to the order in which full payment is received.
- Full payments can be made via cash only
- Payments are to be scheduled with Banquets Manager
- Non-payments may result in forfeiture of vendor space.

Please note that cancellations will result in forfeiture of the full payment, as no refunds will be issued under any circumstances.

4. Permits & Insurance

- Vendor must provide a copy of all required permits (e.g., food service license, business license, tribal food permit, health permits, etc.)
- The Organizer is not responsible for any loss, damage, or liability incurred by the Vendor.

5. Vendor Responsibilities

- Food vendors must comply with all local health and fire codes.
- Vendor is responsible for maintaining cleanliness in their area.
- If a vendor sells out, they are still required to stay at their space until the event concludes. Early departure is not permitted.

-Parking is limited to one (1) vehicle per vendor trailer or food truck. Any additional vehicles must be parked in designated overflow parking areas as directed by event staff.

6. Indemnification

Vendor agrees to indemnify and hold harmless the Organizer, venue, and affiliates from any and all claims, damages, or liabilities arising from Vendor's participation in the event.

7. Miscellaneous

- This Agreement constitutes the entire understanding and may only be modified in writing signed by both parties.
- Ohkay Owingeh, Ohkay Hotel Casino, and their affiliated properties shall not be held liable for any loss, damage, injury, or claim arising from participation in the event or presence on the premises.
- Management reserves all rights.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Organizer Signature: _____ Date: _____

Name: Awenita Aquino

Title: Banquets Manager

Vendor Signature: _____ Date: _____

Name: [Vendor Name]

Business Name: [Business Name]

Paid	☐	Date: _____
		Space #: _____ BM: _____

